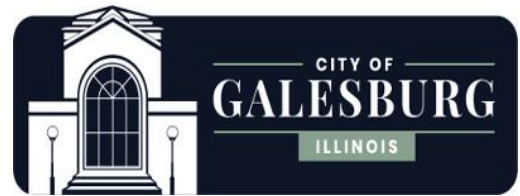


Airport Advisory Commission



MINUTES

February 20, 2025 3:00 p.m.

International Stearman Community Center, Stearman Building, Second Floor

1. Call to Order

The meeting was called to order by Aaron Repp at 3:00 p.m.

2. Roll Call:

Present

Aaron Repp (Chairperson)

David Christensen

David Carlton

Ken Springer (KCAP Rep)

Bradley Hix (Council Liaison)

Phillip Wolford (FBO Rep)

Ex-Officio

Don Miles (Director of Parks & Recreation)

Aaron Gavin (Director of Public Works)

Absent

Public Members in Attendance

Toby Meyers (Jet Air)

Scott Delawder

Bill Hurley

Andy Johnston

Brian Vallero

3. Approval of Minutes: January 16, 2025, Meeting

Springer made a motion to accept the minutes of the meeting as presented and seconded by David Christensen. The motion passed unanimously.

4. Updates and Reports:

a. FBO Update (Phillip Wolford)

Phillip Wolford provided the FBO update. Due to the recent cold weather, there hasn't been a lot of activity. The AWOS is still out of service for listening in on the radio or calling in on the phone and needs to be fixed as soon as possible. It has been out since April and pressure needs to be put on the State to make the necessary repairs. Looking forward to Spring and getting the construction project started.

b. Airport Manager Update (Aaron Gavin)

Aaron Gavin provided the Airport Manager update stating that forward movement on private hangar would be made soon. A meeting is scheduled for Friday between Phillip Wolford, the City Manager, and other city staff to discuss details and next steps. It is anticipated that the City will have something ready for review and approval in the next couple of months.

Aaron also stated that form FAA 5010 is no longer an active form. This form previously was submitted for renaming an airport in the FAA's database. With the recent change

Galesburg Regional Airport, this change will need to be made through the FAA's ADIP system. Aaron is in the process of getting access to this system and putting in the request.

Aaron Repp inquired if there was any update on getting the IFR quarterly reports from Jeff Olson. Aaron Gavin stated that he would follow up with Jeff Olson on this.

c. **Airport Maintenance Update (Don Miles)**

Don Miles provided the airport maintenance update stating that city staff plowed snow twice last Wednesday. The awning over the Jet Air door has not been installed yet. Toby Meyers stated that ice has been forming and falling off the building in the general area of where the awning is to be installed. Don Miles will investigate the issue. Aaron Repp inquired about the tree removal work that is planned to be done while the ground is still frozen. Don Miles stated that now that temperatures are forecasted to improve, staff will schedule this work to be done.

5. Old/Tabled Business:

None

6. New Business:

None

7. General Discussion of other Airport Related Topics

Phillip Wolford inquired about whether there were any additional steps to be taken for the Airport Layout Plan project. Aaron Gavin stated that the engineering agreement with Hanson Engineering was going to City Council for approval at the first meeting in March. The project was originally planned to be phased but was combined into one project. The additional agreements to be completed soon are related to transitioning the project from a phased project to one complete project. However, it is still anticipated that work on the plan will begin when weather improves in the Spring.

8. Citizen Comments

Bill Hurley requested that more details be given on the AWOS being out. Phillip Wolford stated that the State of Illinois must make necessary repairs and explained what does work and doesn't work when trying to access the system. Bill Hurley requested contact information for representatives from the State that he could reach out to about the issue. Ken Springer stated that another option would be to reach out to State representatives and make them aware of the issue as that might help expedite the repair.

9. Next Meeting: The next meeting will be Thursday, March 20, 2025 at 3:00 p.m..

10. Adjournment: A motion was made by David Christensen, seconded by Ken Springer, to adjourn the meeting at 3:21 p.m.

Upcoming Airport Events

Date(s)	Event